

To reserve Sponsorships or Booths, call (405) 524-7680 or [rocks@okaa.org](mailto:rocks@okaa.org)

## THE BIGGEST ANNUAL MEETING IN OUR 22 YEAR HISTORY!



### *Includes...*

- ✓ TIME PROGRAMMED FOR COMPANY/CUSTOMER OUTREACH!
- ✓ IN-PERSON AT AN EXCITING NEW VENUE!
- ✓ ADVOCACY FOR OUR INDUSTRY WITH THE LEGISLATURE!

2022 ANNUAL MEETING AND  
AGGREGATES DAY @ THE STATE CAPITOL

# 2-22-22

**Monday, February 21**  
**Tuesday, February 22**  
**Wednesday, February 23**

Champion Events Center & Hilton Garden Inn Airport  
Oklahoma City, Oklahoma

**Sponsorship, Booth Rental, &  
Advertising Prospectus**

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## WHO WE ARE

The Oklahoma Aggregates Association (OKAA) Annual Meeting is the premier event for the Oklahoma aggregates industry. Adding OKAA's Annual Aggregates Day @ the State Capitol to the lineup creates the biggest and most powerful gathering of our industry! OKAA represents a dynamic membership that produces over 90% of the crushed stone and 70% of the sand and gravel mined annually in Oklahoma. The OKAA Annual Meeting provides you with business opportunities, timely and relevant continuing education, and special networking events – **back in person!**

## REACH THE DECISION MAKERS

This is the ultimate marketing opportunity for any company or organization seeking to be in front of leaders and decision makers in the aggregates industry. Participation offers exposure of your product and/or service plus time reserved for specific company dinners and hospitality with customers. OKAA Annual Meeting combines exceptional educational programs, dynamic speakers, and creative networking opportunities. This meeting allows decision makers to:

- ✓ Meet with you one-on-one
- ✓ See your products and services firsthand
- ✓ Compare your products and services with other suppliers
- ✓ Leave you with reliable contact information for everyone who visits your booth
- ✓ Have exposure to your marketing materials
- ✓ All drawings for major door prizes are only available to those who have visited your booth!



## EXHIBIT HALL & COMPANY/ CUSTOMER OUTREACH

- ⊕ Strong incentives for every attendee to visit your booth
- ⊕ Easy to meet with prospects in person
- ⊕ Rock Crush Bash held in the Exhibit Hall
- ⊕ Tuesday night open for company/customer outreach

## MEMBERS GET FIRST PICKS - DEADLINES

Initial selection date of all items in this Prospectus is based on OKAA Membership level and does not open to non-members until **December 17, 2021.** **See levels and dates below.** All Prospectus items are considered confirmed according to the electronic timestamp on the completed electronic registration and all selections must be made through the electronic registration.

1. **Crusher** (\$7,500 Membership, priority from **12/07/21 to 12/08/21**)
2. **Producers (all) and Champion** (\$5,000 Membership, priority from **12/09/21 to 12/10/21**)
3. **Advocate** (\$3,000 Membership, priority from **12/13/21 to 12/14/21**)
4. **Supporter** (\$1,750 Membership) and **Friend** (\$1,250 Membership, priority from **12/15/21 to 12/16/21**)
5. **Open to all Members and Non-Members** (**12/17/21 and after**)

## NOTICE: ALL SPONSOR & BOOTH PACKAGES

Exhibit Hall and Sponsorships selected and confirmed in the order online registrations are received thru [www.OKAA.org](http://www.OKAA.org). ALL who enter the 2022 OKAA Annual Meeting must be a registered attendee. Trading of registration with other sponsors, exhibitors, and/or attendees is strictly prohibited. All sales are final. See TERMS AND CONDITIONS AT THE END OF THIS PROSPECTUS.

## BACK BY POPULAR DEMAND...

### *The Dynamite Dinner*

The premier social event of the year for the Oklahoma aggregates industry!

*(3 Sponsorship Possibilities)*

#### DYNAMITE DINNER ENTERTAINMENT SPONSOR

1 @ \$4,500\*

Your company will be the one responsible for the headline entertainer for the Dynamite Dinner.

Sponsorship includes:

- 🏠 Company logo on continuous display during the Dynamite Dinner
- 🏠 Full page color advertisement in 2022 OKAA Back Pocket Program
- 🏠 Company logo on all sponsorship recognitions
- 🏠 Opportunity to introduce the Entertainment
- 🏠 Four 2022 OKAA Annual Meeting registrations
- 🏠 One table of 8 for the Dynamite Dinner



#### DYNAMITE DINNER MEAL SPONSOR

1 @ \$4,000\*

Be a highly visible presence at this high-energy event attended by executives and decision-makers of producer companies. Sponsorship includes:

- 🏠 Company logo on continuous display during the Dynamite Dinner
- 🏠 Full page color advertisement in 2022 OKAA Back Pocket Program
- 🏠 Company logo on all sponsorship recognitions
- 🏠 Opportunity to make welcome remarks to those in attendance
- 🏠 Two 2022 OKAA Annual Meeting registrations
- 🏠 One table of 8 for the Dynamite Dinner

#### DYNAMITE DINNER SPIRITS SPONSOR

1 @ \$2,500

Sponsor the cocktail reception before and wine during the Dynamite Dinner. Sponsorship includes:

- 🏠 Company logo on continuous display during the Dynamite Dinner
- 🏠 Half page color advertisement in 2022 OKAA Back Pocket Program
- 🏠 Company logo on all sponsorship recognitions
- 🏠 Two 2022 OKAA Annual Meeting registrations
- 🏠 Four seats for the Dynamite Dinner

#### SPONSORSHIP OPPORTUNITIES

All sponsorships include recognition during general sessions, listing in the OKAA Annual Meeting Back Pocket Program and on specific co-branding during your sponsored event. Production and content of any videos are the responsibility of the sponsor.

*\* Sponsorships eligible for 15% discount for Crusher and 10% discount for Champion level Members of OKAA*

# ANNUAL MEETING SPONSORSHIPS

## EXHIBIT HALL NAMING SPONSOR

1 @ \$4,000\*

Move your company's name and logo to a high position of exposure throughout the OKAA Annual Meeting by having the exhibit hall named after your company – ***The XYZ Company Exhibit Hall***.

Exhibit Hall Naming Sponsorship includes:

- ☞ Company logo co-branded with every display of 2022 OKAA Exhibit Hall
- ☞ Company name accompanying every mention of 2022 OKAA Exhibit Hall
- ☞ Full page color advertisement in 2022 OKAA Back Pocket Program
- ☞ One 10 x 10 booth rental in prominent location
- ☞ Opportunity to have up to a two-minute promotional video played in a general session segment
- ☞ Four 2022 OKAA Annual Meeting registrations

## OKAA EXECUTIVE ROUNDTABLE SPONSOR

2 @ \$2,500 each

Put your company front-and-center with Producer and Vendor management (CEO's, Government Affairs, Sales) as they get timely updates on subjects directly related to their bottom line.

Executive Roundtable Sponsorship includes:

- ☞ Company logo co-branding
- ☞ Half page color advertisement in 2022 OKAA Back Pocket Program
- ☞ Make welcome remarks to Executive Roundtable attendees
- ☞ Opportunity to have up to a one-minute promotional video played in a general session segment
- ☞ One 2022 Executive Roundtable registration
- ☞ Two 2022 OKAA Annual Meeting registrations

## TUESDAY LUNCH SPONSOR

1 @ \$2,500

Tuesday lunch will be the first general session of the Annual Meeting. This sponsorship puts your company front and center around one of everyone's favorite topics – food! Sponsorship includes:

- ☞ Company logo prominently displayed on screen and at each table
- ☞ Opportunity to welcome those at lunch (up to 2 minutes)
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registration

## TUESDAY LUNCH KEYNOTE SPEAKER

1 @ \$2,500

A captive audience of attendees will see your company making a dynamic Keynote Speaker possible. Sponsorship includes:

- ☞ Company logo prominently displayed on screen and at each table
- ☞ Opportunity to introduce Keynote Speaker (up to 2 minutes)
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registration

### ROCK CRUSH BASH FOOD SPONSOR

1 @ \$2,250

Attendees end the first full day with networking among the booths, powered by tasty food that your company will get the credit for providing.

- ☞ Company logo on event napkins
- ☞ Company logo prominently displayed during the Rock Crush Bash
- ☞ Your sponsorship announced in each session prior
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registration

### ROCK CRUSH BASH DRINKS SPONSOR

1 @ \$2,250

Attendees end the first full day with networking among the booths, powered by a variety of alcoholic and non-alcoholic beverages that your company will get the credit for providing.

- ☞ Company logo printed on each attendees' drink ticket.
- ☞ Company logo prominently displayed during the Rock Crush Bash
- ☞ Your sponsorship announced in each session prior
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registration

In addition to the specific benefits listed with each Sponsorship description, ALL SPONSORSHIPS WILL ALSO INCLUDE:

Listing in Back-Pocket Program  
Listing on sponsor signage throughout OKAA Annual Meeting  
Company name, logo, and web link on OKAA website

### WEDNESDAY LUNCH SPONSOR

1 @ \$2,500

Wednesday lunch will be the wrap up general session of the Annual Meeting. This sponsorship puts your company front and center around one of everyone's favorite topics – food! Sponsorship includes:

- ☞ Company logo prominently displayed on screen and at each table
- ☞ Opportunity to welcome those at lunch (up to 2 minutes)
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registration

### WEDNESDAY LUNCH KEYNOTE SPEAKER

1 @ \$2,500

A captive audience of almost all attendees will see your company making a dynamic Keynote Speaker possible. Sponsorship includes:

- ☞ Company logo prominently displayed on screen and at each table
- ☞ Opportunity to introduce Keynote Speaker (up to 2 minutes)
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registration



### PRODUCTION SPONSORS

2 @ \$2,000 each

The OKAA Annual Meeting and Aggregates Day requires a lot of printed and digitally mastered material – signage, programs, slides, and more. This sponsorship makes that happen and includes:

- ☞ Company logo co-branding with displays of 2022 OKAA Annual Meeting
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registrations

### TUESDAY BREAKS SPONSORS

2 Snack Sponsors @ \$1,000 each  
2 Drink Sponsors @ \$1,000 each

Tuesday will feature breaks to bring everyone together for a quick drink, snack, and shared experience. Tuesday Break Sponsorship includes:

- ☞ Company logo prominently displayed during all Tuesday breaks
- ☞ Announcement of your sponsorship in the programming immediately prior to each break
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ One 2022 OKAA Annual Meeting registration

### WEDNESDAY BREAKS SPONSOR

2 Snack Sponsors @ \$1,000 each  
2 Drink Sponsors @ \$1,000 each

Wednesday will feature breaks to bring everyone together for a quick drink, snack, and

shared experience. Wednesday Break Sponsorship includes:

- ☞ Company logo prominently displayed during all Wednesday breaks
- ☞ Announcement of your sponsorship in the programming immediately prior to each break
- ☞ Company name, logo, and web link displayed in OKAA Back Pocket Program
- ☞ One 2022 OKAA Annual Meeting registration

### “QUARRY-CASH” SPONSOR

1 @ \$2,000

Everyone staying to the door prize drawing at the official end of the Annual Meeting will receive an envelope with random amounts of cash placed inside, ranging from \$1 to \$100. Your company will be at the center of every conversation as all envelopes are opened at the same time! “Quarry Cash” Sponsor includes:

- ☞ Company logo prominently displayed on the “Quarry Cash” Envelope (estimated 300+ envelopes)
- ☞ Company name, logo, and web link displayed in the OKAA Back Pocket Program
- ☞ Two 2022 OKAA Annual Meeting registrations



### ANNUAL MEETING TOUR SPONSOR

1 @ \$1,750

Be the standout sponsor of one of the Annual Meeting's most anticipated events – The Tour! Each year OKAA plans a special outing to a great location that draws numerous participants. Sponsorship includes:

- ☞ Company logo prominently displayed during the tour
- ☞ Your logo superimposed over photos or video of the activity when shown in general session at noon
- ☞ Two 2022 OKAA Annual Meeting registration

### BACK-POCKET PROGRAM NAMING SPONSOR

1 @ \$1,500

Everything attendees need to know about the Annual Meeting – schedule, booth participants, and more – will be found in the Annual Meeting Back Pocket Program, conveniently designed to slip into their back pocket! This sponsorship includes:

- ☞ Company logo prominently displayed on the front of the Back Pocket Program
- ☞ Company logo throughout the Program
- ☞ Two 2022 OKAA Annual Meeting registration

### PERSONAL/PROFESSIONAL ENRICHMENT CLASSES SPONSOR

1 @ \$1,500

Feedback from our last in-person meeting indicated a strong desire for personal/professional enrichment opportunities. This outstanding series will feature official testing and training on the MBTI Personality Type indicator® with a certified instructor and more. This sponsorship includes:

- ☞ Company logo prominently displayed on class materials
- ☞ Company logo on screen throughout classes
- ☞ Two 2022 OKAA Annual Meeting registration

### BOOT STOMPIN' SPONSOR

1 @ \$1,250

Back by popular demand, let your company be associated with all the buzz and interest generated by registrants hoping to win a great pair of cowboy boots in their own size (up to \$600 value!). Boot Stompin' sponsorship includes:

- ☞ Company logo and name co-branding with every announcement of Boot Stompin' info
- ☞ Opportunity to make brief remarks during drawing for Boots (up to 1 minute)
- ☞ One 2022 OKAA Annual Meeting registrations

### BUS SPONSOR

1 @ \$1,250

Attendees will be bused to and from the State Capitol for Aggregates Day. This sponsorship includes:

- ☞ Company logo prominently displayed in or on the bus
- ☞ Company logo on all handout material
- ☞ One 2022 OKAA Annual Meeting registration



### LANYARD SPONSOR

1 @ \$1,250

Attendees must always wear their name badge. What better way to put your name in front of everyone who attends the OKAA Annual Meeting? This sponsorship includes:

- 🏠 Company logo prominently displayed on lanyards, provided by the sponsor
- 🏠 One 2022 OKAA Annual Meeting registration

### WIFI SPONSOR

1 @ \$950

Attendees are going to check their phones and email and will need your WIFI to do that. Your company can be known to be the one who connected them online. This sponsorship includes:

- 🏠 Company gets to choose password that complements their business (with OKAA approval)
- 🏠 Company name, logo, and web link displayed in OKAA Back Pocket Program

### EDUCATION ROOM SPONSORS

2 @ \$750 each

This year's Annual Meeting will feature dual tracks of timely education and information programs on Tuesday & Wednesday. These programs will be chosen by aggregates industry peers for the most relevancy. Education Room Sponsorship includes:

- 🏠 Naming the room after the sponsor company, i.e., XYZ Corp. Education Room

- 🏠 Company logo prominently displayed on programming from your room
- 🏠 Company name, logo, and web link displayed in OKAA Back Pocket Program
- 🏠 Types of presentations in the proposed Education Rooms (subject to change):
  - Safety
  - Regulatory & Political
  - Vendor Expertise (Sponsored by the Vendor teaching that Class)

### GREEN SPONSOR

1 @ \$750

As the world looks for opportunities to show environmental stewardship, the OKAA Annual Meeting will provide numerous recycling containers. This sponsorship includes:

- 🏠 Company logo prominently displayed on the front of all recycling bins
- 🏠 Company name, logo, and web link displayed in OKAA Back Pocket Program

### CELEBRITY GREETING SPONSORS

5 @ \$650 each

We are producing a fast-moving, energetic event with surprises along the way – including cameo video appearances by five different celebrities with Oklahoma ties and greetings customized for our meeting. OKAA proposes offers for greetings from prominent former OU and OSU athletes and coaches, prominent former and current Thunder players, and more. Celebrity Greeting Sponsorship includes:

- 🏠 Company logo banner over the greeting (greetings last 5- 15 seconds)
- 🏠 Company name, logo, and web link displayed in the OKAA Back Pocket Program

To reserve Sponsorships or Booths, call (405) 524-7680 or [rocks@okaa.org](mailto:rocks@okaa.org)

**AGGREGATES DAY @ THE STATE CAPITOL SPONSORSHIPS**

**Platinum: \$1,250 | Gold: \$ 650**

Be seen by decision makers as a company that stands up for our industry. This sponsorship includes:

- 🏠 Company logo prominently displayed on all handouts and materials
- 🏠 Platinum gets larger logos; Gold smaller

**BACK POCKET PROGRAM AD PRICES**

**Advertiser to provide camera-ready art to specifications and by deadline**

Be seen by everyone with a full-color ad in the OKAA Back Pocket Program.

- 🏠 **Outside Back Cover (1) - \$850**
- 🏠 **Inside Front Cover (1) - \$675**
- 🏠 **Inside Back Cover (1) - \$675**
- 🏠 **Full Page Ad (2) - \$525 ea.**
- 🏠 **Half Page Ad (4) - \$350 ea.**



**BOOTH PRICING**

**OKAA Members**

	Early Bird	Regular	Late/ Onsite
	By 12-31-21	1-1-22 to 2-15-22	2-16-22 to 2-22-22
10 x 10 Booth	\$400	\$650	\$950
10 x 20 Booth	\$750	\$1,200	\$1,850
20 x 20 Booth	\$1,350	\$2,150	\$3,250
Outdoor Exhibit	\$1,250	\$2,000	\$3,200

**Non-Members**

	Early Bird	Regular	Late/ Onsite
	By 12-31-21	1-1-22 to 2-15-22	2-16-22 to 2-22-22
10 x 10 Booth	\$850	\$1,250	\$1,950
10 x 20 Booth	\$1,450	\$2,250	\$3,500
20 x 20 Booth	\$2,650	\$4,250	\$6,500
Outdoor Exhibit	Available to OKAA Members only		

**NOTICE:** Exhibit Hall booths will be selected and confirmed in the order online registrations are received through the [www.okaa.org](http://www.okaa.org) website. Every effort will be made to assign the Exhibit Hall booth location with the company's preference, but no guarantee can be made. ALL who enter the OKAA Annual Meeting must be a registered attendee. Trading of name badges with other sponsors, exhibitors, and/or attendees is strictly prohibited.

To reserve Sponsorships or Booths, call (405) 524-7680 or [rocks@okaa.org](mailto:rocks@okaa.org)

**TENTATIVE PROGRAM FOR  
2022 ANNUAL MEETING  
(Subject to change)**

**MONDAY, FEBRUARY 21, 2022**

2:00 –5:00 PM OKAA Executive Roundtable +\*

6:15 PM Dynamite Dinner Cocktail Reception\*  
7:00 PM Dynamite Dinner & Entertainment\*

*+ Requires registration*

*\*Extra ticketed event*

**TUESDAY, FEBRUARY 22, 2022**

8:00 AM Exhibit Hall Setup

8:00 AM – NOON OKAA Annual Meeting Tour\*  
8:00 AM – NOON Personal & Professional Enrichment\*

NOON Lunch & Keynote  
1:15 PM Aggregates Day Prep Session  
2:15 PM Breakout Sessions  
3:30 PM Breakout Sessions

4:30 – 6:00 PM Rock Crush Bash  
6:00 PM Free Time for Customer/Company  
Outreach

*\*Extra ticketed event*

**WEDNESDAY, FEBRUARY 23, 2022**

8:00 AM OKAA Annual Business Meeting  
8:45 AM Breakout Sessions  
10:00 AM Breakout Sessions

11:00 AM Final Hour of Exhibit Hall  
NOON Closing Keynote & Door Prize  
Drawings

1:15 PM Board Bus for State Capitol  
1:30 PM Arrive at Capitol for Aggregates Day  
4:15 PM Board Bus to return  
4:30 PM Return

4:30 PM End of Annual Meeting

## TERMS AND CONDITIONS FOR THE 2022 OKAA ANNUAL MEETING

### **Sponsor and Exhibit Contract**

The completed electronic registration for sponsor/exhibit space constitutes a contract between parties. Registrations and payments are due by February 15, 2022. After that date, registration for exhibit space will be accepted if space is available.

### **Payment Terms**

Space is not guaranteed until exhibit space registration and full payment are received. Registrations submitted without payment may not be assigned space until the appropriate payment is received. OKAA Annual Membership dues for 2021- 2022 must already be paid in full in order to receive "Member" pricing; if not paid, fee adjusts to "Non-Member" pricing even though vendor is a member.

### **Eligibility to Exhibit**

The OKAA Annual Meeting reserves the right to determine the acceptability of registrations for exhibit space. Registrations and proposed exhibits will be accepted or rejected based on criteria including but not limited to the products or services' professional or educational benefit to the attendees; products or services consistent with the mission, purpose and goals of the OKAA Annual Meeting; and spatial constraints in The Exhibit Hall.

### **Cancellation**

Cancellations and requests for reduction of space must be made in writing to OKAA at [rocks@okaa.org](mailto:rocks@okaa.org). Written cancellations and reductions received by January 31, 2022 will be subject to a 50% cancellation fee. No refunds will be given for space canceled after this date.

### **Exhibit Display Area**

Exhibit display areas should be arranged in such a manner as not to obstruct sight lines of neighboring exhibitors, meaning no display or its contents may exceed a height of 8' within a distance halfway between the back wall and aisle. Maximum height of the displays in the balance of the area is 4'. Any exhibit structure over 8' in height can be placed in a 20'x20' or greater space only by approval from the OKAA Annual Meeting or its designees.

### **Exhibitor Registration**

Each 10'x10' exhibitor is entitled to one OKAA Annual Meeting registration per booth purchased, each 10'x20' exhibitor is entitled to two OKAA Annual Meeting registrations per booth purchased, and each 20'x20' exhibitor is entitled to four OKAA Annual Meeting registrations per booth purchased, allowing access to all sessions and non-ticketed special events for the entire OKAA Annual Meeting. Additional personnel wishing to assist in booth staffing and/or participate in sessions are required to purchase a full registration to the OKAA Annual Meeting. Unless special arrangements are made with OKAA Annual Meeting staff, any exhibit space not claimed and/or occupied by close of move-in may be reassigned or resold without obligation to provide any refund whatsoever.

### **Badges and Admission to Hall**

All who enter the OKAA Annual Meeting must be a registered attendee. Trading of badges with other sponsors, exhibitors, or attendees is strictly prohibited. Each exhibitor must wear the official exhibitor badge at all times while at the OKAA Annual Meeting.

### **Additional Exhibitor Services**

Furniture, labor, drayage, electrical outlets, and other furnishings may be available through the OKAA Annual Meeting or its designees for an additional fee. Powered vehicles, machinery/equipment, etc. will incur an additional setup fee by the OKAA Annual Meeting or its designees. Complete details will be forwarded to each exhibitor following completion of online registration and confirmation.

### **Exhibitor Installation and Dismantle**

Exhibitor installation will be on Tuesday, February 22, 2022 from 7:00 a.m.-12:00 p.m. Exhibitors may dismantle booths on Wednesday, February 23, 2022 at 12:00 p.m. (noon) following the final hour of Exhibit Hall. Any dismantling of booths or removal of booth materials is expressly forbidden before the official end of the OKAA Annual Meeting at noon on Wednesday and may result in a \$500 penalty fee for early dismantle and may prohibit your company/organization from exhibiting in future OKAA Annual Meetings. This requirement ensures an optimum experience for attendees as well as your company's professional image. Flights and other travel arrangements should be planned accordingly. Visit the [okaa.org](http://okaa.org) website for specific times of The Exhibit Hall.

### **Failure to Occupy Space**

In the event an exhibiting company has not claimed and/or occupied by close of move-in, the OKAA Annual Meeting or its designee reserves the right to re-assign that space as it sees fit with no obligation of a refund. If exhibit material has been delivered to the booth but has not been assembled, the OKAA Annual Meeting or its designee reserves the right to remove the material and place it in storage. If the exhibitor arrives after the material has been stored and would like the material brought back to the show floor, a drayage fee will be charged. Failure to occupy exhibit space does not relieve the exhibitor from the obligation to pay the full booth rental fees.

### **Drawings and Promotional Giveaways**

Promotional giveaways and drawings are permitted with prior approval. Exhibitors will need to determine their winner by Wednesday, February 23, 2022 at noon and give the name of the winner to the OKAA Annual Meeting staff or its designees so that the winner may be announced. Winners must be present to win. The OKAA Annual Meeting will not be responsible for shipping any prizes to winners.

### **Fire Protection**

All display material must be flameproof and subject to inspection by the fire department. No flammable fluids or substances may be used or shown in booths.

### **Exhibitor Conduct**

In the event the exhibitor fails to install a display within the time limit set for opening of the OKAA Annual Meeting or fails to comply with any provisions of this contract concerning the use of display space, the OKAA Annual Meeting or its designees shall have the right to take possession, remove exhibitor's possessions from the space, and reassign any part thereof.

- No exhibitor shall assign, sublet, or share the space assigned without the written consent of the OKAA Annual Meeting.
- In the event the exhibitor engages in on-site sales transactions, the exhibitor will be responsible for complying with all federal, state, and local laws that may pertain to such sales.
- Exhibitors must display goods manufactured or handled by them in their regular course of business, unless otherwise approved by the OKAA Annual Meeting. All sales items must be in good taste.
- Exhibits that include the operation of musical equipment, radios, sound motion picture equipment, public address systems or any noisemaking machines must be operated so that the noise will not annoy or disturb adjacent exhibitors or their patrons and must be approved by the OKAA Annual Meeting.
- Exhibit management reserves the right to determine at what point sound constitutes interference with others.
- Exhibitors are required to keep their exhibit space neat and orderly at all times.
- The OKAA Annual Meeting is a tobacco free event. Additionally, the use of e-cigarettes, vaporizers and other similar products are prohibited. Oklahoma Statutes, Title 21, Section 1247, prohibits the use of tobacco products.
- Distribution of promotional or educational materials may be conducted and circulated only within the booth assigned to the exhibitor.

## Security

OKAA Annual Meeting provides security of the periphery of The Exhibit Hall from 7:00 a.m. on Tuesday, February 22, 2022 to the end of OKAA Annual Meeting portion at the events center at noon on Wednesday, February 23, 2022. Security service is not provided to individual booth spaces.

## Liability

The exhibitor understands and agrees that the OKAA Annual Meeting, its officers, agents, designees, or employees shall not in any manner be responsible for the loss or damage to any of the goods, ware, chattels, or equipment exhibited upon the exhibitor's allotted space or placed thereon, or while in transit to or from the building. The exhibit of the exhibitor and all of its personal property situated upon the allotted space remains the sole risk of the exhibitor. The exhibitor shall be fully responsible to pay for any and all damages to property owned by the convention center, its owners or managers that results from any exhibitor. Exhibitor agrees to defend, indemnify, and hold harmless, the convention center, its owners, managers, officers or directors, agents, employees, subsidiaries and affiliates from any damages or charges resulting in the exhibitor's use of the property. Exhibitor's liability shall include all losses, costs, damages, or expenses arising from or out of or by reason of any accident or bodily injury or other occurrences to any person or persons, including the exhibitor, its agents, employees, and business invites that arise from or out of exhibitor's occupancy and use of the exhibition premises, the convention center, or any part thereof. The exhibitor specifically agrees that it will exhibit in such a manner as not to cause injury to the public, visitors, guests, employees or any other persons on the premises or any property exhibited thereon. The exhibitor agrees to indemnify and hold harmless the OKAA Annual Meeting, its officers, agents, designees, and employees from any claim or claims of any nature whatsoever arising by reason of any damage sustained by any person, or to any property, upon said premises.

## Exhibitor Terms and Conditions

As a condition of exhibiting and when applying for space, the exhibitor agrees to adhere to all conditions and regulations outlined. Exhibitors or their representatives who conduct themselves in an unprofessional manner may be dismissed from the exhibition without refund or appeal. The OKAA Annual Meeting and its designees reserve the right to amend any and all rules and regulations at any time.

## Cancellation of the OKAA Annual Meeting

It is mutually agreed that in the event the OKAA Annual Meeting labor dispute, governmental intervention, malicious damage, acts of war or other causes which would prevent its scheduled opening or continuance, then and thereupon the agreement will be terminated and OKAA Annual Meeting or its designees shall determine an equitable basis for the refund of such portion and/or exhibit fee as is possible, after due consideration for expenditures and commitments already made.

## QUESTIONS?

### Contact

**Devery Youngblood**  
Executive Director  
(405) 524-7680

or

**Chanté Kizer**  
Executive Assistant  
(405) 516-1245

